



Port of Seattle Commission  
**AUDIT COMMITTEE**

**September 9, 2021 – 2:30 p.m.**

To be held virtually via Teams in accordance with the Governor's 'Stay Healthy - Safe Start' order and Proclamation 20-28. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). **To listen live, call in at +1 (425) 660-9954 and Conference ID 769894676#**

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**Committee members:**

Commissioner Stephanie Bowman, Chair  
Commissioner Ryan Calkins, Alternate  
Committee Public Member Christina Gehrke

**Also attending:**

Glenn Fernandes, Internal Audit Director  
Aaron Pritchard, Commission Interim Chief of Staff  
Michelle Hart, Commission Clerk  
Aubree Payne, Deputy Commission Clerk

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**ORDER OF BUSINESS**

1. Call to Order
2. Approval of Minutes – June 17, 2021 ([Attachment](#))

**External Audits** ([Presentation](#) and [Memo](#))

3. Office of the Washington State Auditor – Accountability Audit Opening  
*Joseph Simmons, Program Manager; Angela Funamori, Assistant State Auditor;  
Maddie Frost-Shaffer, Assistant Audit Manager*

**Updates and Approvals** (*Glenn Fernandes, Director, Internal Audit*) ([Presentation](#))

4. APPROVAL of 2022 Proposed Budget
5. 2021 Audit Plan Update
6. Open Issue Follow-up

**Operational Audits** (*Glenn Fernandes, Director, Internal Audit; Spencer Bright, Manager, Internal Audit – Capital; Dan Chase, Manager, Internal Audit*)

7. Baggage Optimization – Phase 2 ([Report](#)) and Cost of Delay Memo 10/12/21
8. TNC (Lyft, Inc. & Rasier, LLC) ([Report](#))

**Information Technology Audits**<sup>1</sup> – None

**Limited Contract Compliance Audits** (*Glenn Fernandes, Director, Internal Audit; Dan Chase, Manager, Internal Audit*)

9. Fruit & Flower, LLC d/b/a Floret ([Report](#))

**Concluding Business**

10. Committee Comments
11. Adjournment

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<sup>1</sup> Information Technology audits are security sensitive and are not discussed in public meetings; all or part of the audit reports may be exempt from public records disclosure under RCW 42.56.420.